

**Sri POTLURI LAKSHMI NARAYANA RAO and Smt. POTLURI RAMA LAKSHMI
MEMORIAL AWARD FOR THE BEST SCIENCE AND HUMANITIES TEACHER
IN THE STATE OF A.P.**

ABOUT THE AWARD

Dr. P.Ravindra Babu, Professor & Advisor Seshadri Rao Gudlavalleru Engineering College, Gudlavalleru and Member National Executive Council, ISTE, New Delhi, instituted the state award in the memory of their parents Sri Potluri Lakshmi Narayana Rao and Smt. Potluri Rama Lakshmi

OBJECTIVE OF THE AWARD

To encourage Science and Humanities faculty of Engineering Colleges to enhance their performance with a view to improve the quality of Technical Education.

NOMINATIONS INVITED

Nominations are invited from all AICTE approved technical institutions in the State of Andhra Pradesh

ELIGIBILITY

Those who are presently working as full-time teachers and heads of departments/ sections in the concerned Institution. Only one teacher will get the award in a year. Heads of institutions are not eligible for the nomination.

DETAILS OF THE AWARD

- Medallion
- Certificate

Award will be presented to the winners at a grand ceremony arranged during ISTE APsection Annual Convention.

HOW to APPLY FOR THE AWARD

Application can be downloaded from the websites of www.isteap.in. Filled in Nomination forms and biodata along with proofs should be submitted through the Head of the Institution concerned to the Secretary ISTE, A.P section.

Address

Secretary, ISTE A.P. Section, Old ECE Block, JNTUA College of Engineering
Ananthapuramu-515002. Andhra Pradesh **Last Date for receipt on Nominations.**

Soft copy of the application should be sent to secretaryisteap@gmail.com

DETAILED APPLICATION FORM FOR ISTE AWARD FOR TEACHERS

PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1. Name of the Applicant :
2. Place of work :
3. Present Designation :
4. Communication Address :
5. Email id & Phone No. :
6. Present Scale of Pay with AGP/Level :
7. Date of sanction of Present AGP/Level :
8. Promotion Sought (Academic Level/Grade) : From_____.to_____
9. Date of Eligibility Claimed :
10. Highest Qualification :
11. Experience:

Designation	Department	Duration (dd/mm/yyyy)		Academic Level/AGP
		From	To	

12. Teaching experience:

PG teaching (in years) :

UG teaching (in years):

13. Research experience (excluding years spent in M.Phil./Ph.D.) (in years):

14. Field of Specialization

(a)

(b)

15. Details of Orientation/Refresher Courses/Short term courses attended:

Name of the Course	Place	Duration		Sponsoring Agency
		From	To	

16. Number of Ph.D.s awarded under your guidance:

Name of the candidate	Full Time / Part Time	Date of Ph.D. Viva	Month and Year of Degree awarded	Supervisor / Co-supervisor

17. Any other relevant information

List of Enclosures (for PART A) (Please attach attested copies of certificates, papers etc. wherever necessary)

PART B: GRADING AND ACADEMIC PERFORMANCE INDICATORS UNDER ASSESSMENT CRITERIA AND PERFORMANCE PROFORMA

Table 1 ASSESSMENT CRITERIA FOR TEACHERS

1. TEACHING ACTIVITIES

Sl. No.	Academic Year	Semester	Course / Paper	Mode of teaching	No. of hours allotted per Semester	Actual hours taken per semester	% of classes taken	Supporting documents Page Nos.	Grading (for office use only)
	Year 1	Odd Sem							
		Even Sem							

*Certificate from the HoD should be enclosed

2. INVOLVEMENT IN THE UNIVERSITY / COLLEGE STUDENTS RELATED ACTIVITIES / RESEARCH ACTIVITIES:

a) ADMINISTRATIVE RESPONSIBILITIES

S.No	Academic Year	Director / Principal (Yes/No)	HoD / Chairperson BoS (Yes/No)	Lab in-charge (Yes/No)	OAS/ Deputy Warden/ Co-ordinator, etc., (Yes/No)	Library in-Charge (Yes/No)	Any other activities	Supporting documents Page Nos.	Grading (for office use only)

b) EXAMINATION AND EVALUATION DUTIES ASSIGNED BY THE COLLEGE / UNIVERSITY

S.No	Academic Year	Invigilation Duty (Yes / No)	QP Setting (Yes/No)	Evaluation of Answer Scripts (Yes/No)	Any other activities	Supporting documents Page Nos.	Grading (for office use only)

--	--	--	--	--	--	--	--

c) STUDENT RELATED CO-CURRICULAR, EXTENSION AND FIELD BASED ACTIVITIES

S.No	ademic Year	Career Counseling (Yes/No)	tudy visits (Yes/No)	Student Seminars (Yes/No)	Cultural (Yes/No)	Sports (Yes/No)	NCC (Yes/No)	Community Services (Yes/No)	Supporting documents Page Nos.	Grading (for office use only)

d) ORGANIZING SEMINARS / CONFERENCES / WORKSHOPS, OTHER COLLEGE / UNIVERSITY ACTIVITIES

S.No	Academic Year	No. of Seminars/Conferences/workshop organized	Any other activities	Supporting documents Page Nos.	Grading (for office use only)

e) INVOLVEMENT IN GUIDING PH.D. STUDENTS

S.No	Academic Year	Involvement in guiding Ph.D students (Yes/No)	Supporting documents Page Nos.	Grading (for office use only)

f) CONDUCTING MINOR OR MAJOR RESEARCH PROJECT SPONSORED BY NATIONAL OR INTERNATIONAL AGENCIES

S.No	Academic Year	Research project				Supporting documents Page Nos.	Grading (for office use only)
		National		International			
		Minor (Yes/No)	Major (Yes/No)	Minor (Yes/No)	Major (Yes/No)		

g) PUBLICATION IN PEER-REVIEWED OR UGC LIST OF JOURNALS

S.No	Academic year	Publication in peer-reviewed or UGC list of Journals (Yes/No)	Supporting documents Page Nos.	Grading (for office use only)

TABLE 2: RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

1. (a) RESEARCH PAPERS PUBLISHED IN UGC CARE LISTED JOURNALS (Please Enclose First page of Journals Publication and also proof of impact Factor)

No	Month and year of Publication	Title of the Paper	Name of the Journal	SN/ISBN No.	Whether refereed ?	Impact Factor, if any, as per Thomson-Reuters list	Whether you are the sole / first author or corresponding author	No. of co-authors	Supporting documents Page Nos.	PI Score claimed	PI Score Awarded for office use only)

(b) RESEARCH PAPERS PUBLISHED IN PEER REVIEWED JOURNALS (Please Enclose First page of Journals Publication and

also proof of impact Factor)

[illegible]

2. PUBLICATION (OTHER THAN RESEARCH PAPERS)

a. (i) **BOOKS**

[illegible]

a. (ii) **CHAPTER(S) IN EDITED BOOKS**

No	Month and year of Publication	Name of the Publisher	Chapter Title with page nos.	Book Title	ISBN/ ISSN No.	Whether you are the sole / first author	No. of co-authors	Supporting documents Page Nos.	API Score claimed	API Score Awarded (For office use only)
----	-------------------------------	-----------------------	------------------------------	------------	----------------	---	-------------------	--------------------------------	-------------------	---

--	--	--	--	--	--	--	--	--	--	--

a. (iii) EDITOR OF BOOK PUBLISHED BY INTERNATIONAL /NATIONAL PUBLISHERS

No	Month and year of Publication	Title of the book	Name of the Publisher	SBN/ ISSN No.	Whether National/International	Whether you are the sole / first Editor	No. of co-authors	Supporting documents Page Nos.	PI Score Claimed	PI Score Awarded (For office use only)

b. TRANSLATION WORKS IN INDIAN AND FOREIGN LANGUAGES BY QUALIFIED FACULTIES.

No	Month and year of Publication	Title of the Chapter/ Research Paper / Book	Name of the Publisher	SBN/ ISSN No.	Whether peer reviewed?	Whether you are the sole / first author or corresponding author	No. of co-authors	Supporting documents Page Nos	PI Score Claimed	PI Score Awarded (For office use only)

3. CREATION OF ICT MEDIATED TEACHING LEARNING PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA

a) DEVELOPMENT OF INNOVATIVE PEDAGOGY

S.No	Nature of innovative pedagogy developed	Month and Year of development	Organization where the developed pedagogy is being used	Supporting documents Page Nos	API Score Claimed	API Score Awarded (For office use only)

b) DESIGN OF NEW CURRICULA AND COURSES

S.No	New curricula designed	New course designed	Moth and Year of Design	Organization where the new curricula and courses are being used	Supporting documents Page Nos	API Score Claimed	API Score Awarded (For office use only)

c) MOOCS

c.i) Development of complete MOOCS in 4 quadrants (4 credit course) (In case of MOOCS of lesser credits 05 marks/ credit)

S.No	Title of the complete MOOCs course developed	Month and Year of Development	Supporting documents Page Nos	API Score Claimed	API Score Awarded (For office use only)

c.ii) MOOCS (developed in 4 Quadrant) per module/ lecture

S.No	Title of the MOOCs module/ lecture developed	Month and Year of Development	Supporting documents Page Nos	API Score Claimed	API Score Awarded (For office use only)

c.iii) Content writer/subject matter expert for each module of MOOCs (at least one quadrant)

S.No	Title of the MOOCs for which contribution was made as content writer/ subject matter expert	Month and Year of Development	Supporting documents Page Nos	API Score Claimed	API Score Awarded (For office use only)

c.iv) Course Coordinator for MOOCs (4 credit / less than 4 credit course)

S.No	Title of the MOOCs course for which contribution was made as course coordinator	Month and Year of contribution	Supporting documents Page Nos	API Score Claimed	API Score Awarded (For office use only)

d) E-Content

d.i) Development of e-Content in 4 quadrants for a complete course / e-book

S.No	Title of the e-content developed for the complete course / e-Book	Month and Year of development	Organization where the developed module is being used	Supporting documents Page Nos	API Score Claimed	API Score Awarded (For office use only)

d.ii) e-content (developed in 4 quadrants) per module

S.No	Title of the e-content module (s) developed	Month and Year of development	Organization where the developed module is being used	Supporting documents Page Nos	API Score Claimed	API Score Awarded (For office use only)

d.iii) Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)

S.No	Title of the e-content module developed	Month and Year of contribution to development	Organization where the developed module is being used	Supporting documents Page Nos	API Score Claimed	API Score Awarded (For office use only)

d.iv) Editor of e-Content for complete course / paper / e-book

S.No	Title of the complete course/ paper/ e-book	Month and	Organization where it	Supporting	API Score	API Score Awarded
------	---	-----------	-----------------------	------------	-----------	-------------------

5. a) PATENTS

No	Year of award of patent	Number of patents awarded		Supporting documents Page Nos	PI Score Claimed	PI Score Awarded (For office use only)
		International	National			

5. b) POLICY DOCUMENT (SUBMITTED TO AN INTERNATIONAL BODY / ORGANIZATION LIKE UNO/UNESCO/WORLD BANK/INTERNATIONAL MONETARY FUND ETC., OR CENTRAL / STATE GOVERNMENT

No	Year of submission of Policy Document	Number of Policy documents (submitted to an international body / organization like UNO/UNESCO / World Bank / International Monetary Fund etc., or Central / State Government			Supporting documents Page Nos	PI Score Claimed	PI Score Awarded (For office use only)
		International	National	State			

5. c) AWARDS/ FELLOWSHIP

No	Title of the Award / fellowship received	Month and Year of award	International / National	Name of the Agency or Body granting the Award / fellowship	Supporting documents Page Nos	API Score Claimed	PI Score Awarded (For office use only)

6. INVITED LECTURES / RESOURCE PERSON / PAPER PRESENTATION IN SEMINARS / CONFERENCES/FULL PAPER IN CONFERENCE PROCEEDINGS

S.No	Title or Topic of	Month and	Name of the	International (Abroad)/	Location where the	Supporting	API Score	API Score
------	-------------------	-----------	-------------	-------------------------	--------------------	------------	-----------	-----------

	invited lecture or presentation	Year	conference / seminars	International (within country) National / State / University Level	event is organized	documents Page Nos	Claimed	Awarded (For office use only)

SUMMARY OF API SCORES

S.No.	Criteria	Total-API Score	Annual Av. API Score

CERTIFICATE

This is to certify that all the details and information submitted are true and correct to the best of my knowledge.

Counter-signed by:

Signature of the Applicant

Signature of the Head of the Department

Signature of the Principal