

**Guidelines to ISTE Institutional Members of AP who will Aspire for  
Financial Assistance from ISTE AP Section**

**Eligibility:**

- I. The institute must have ISTE Institutional Membership
- II. The Coordinator must be a Life Member of ISTE

Sl.No.	Type of Event	Duration	Amount of financial assistance
1.	Seminar/Conference	1 or 2 days	Rs. 10,000/-
2.	Workshop	3 days	Rs.15,000/-
3.	FDP	5 Days	Rs.25,000/-

**Process:**

The proposal should be comprehensive along with the details like topic, resource persons, duration, venue, brochure etc., and the total estimated expenditure. All the proposals must be sent digitally along with posting a hardcopy too.

**Rules & Regulations**

- The total expenditure of the event must be more than the sanctioned amount.
- The sanction approval will be given based on the merits of the proposal and at least two weeks prior to the schedule of the commencement of the program. The sanction letter will be issued forthwith.
- The program/event must be completed as per the schedule.
- The sanctioned amount will be released upon submitting the comprehensive report along with photos and other proofs (both soft copy & hard copy) after the successful completion of the program.